

Memo to the teacher regarding the facts of school violence

I

- 1) Do not disregard any case of school violence.
- 2) In case of possible infliction an injury or threat to the child's life (for example, during a fight) immediately intervene and stop physical abuse.
- 3) Notify the school administration, which is authorised to decide further actions regarding:
 - informing children's parents, help of a psychologist, contacting social services or the police.

II

If you observe a long-term conflict between students, you should:

- talk to the victim and offer assistance;
- talk to the child's parents;
- contact support specialists (a psychologist, a social worker);
- ask for help from school mediators to talk to the child;
- notify the school administration in particularly difficult cases.

III

If you witness systematic insults or harassment of a student, you should:

- talk to the victim, listen and offer help;
- talk in class about school violence;
- offer aggressors a groupwork with the school psychologist;
- ask school mediators to organise a conversation with the victim or to identify a negative leader.